

STATEMENT OF WORK (SOW)
Replace Hot Springs Nurse Call and Overhead Paging System
HOT SPRINGS, SD
PROJECT #: 568A4-23-204

1. Background:

- 1.1. The Hot Springs VA Health Care System (HSVAHCS) requires the replacement of existing nurse call system in Building 12 Hospital and the overhead paging system throughout the facility.

2. General

- 2.1. **Title of Project:** Replace Hot Springs Nurse Call and Overhead Paging System
- 2.2. **Scope of Work:** The contractor shall provide all resources necessary to accomplish the deliverables described in this scope of work (SOW).

Construction shall be completed according to the construction documents, specifications, and drawings.

Background: The project is located at the Hot Springs VA campus. The address for the facility is 500 N 5th St, Hot Springs, SD 57747-1480.

History:

A Rauland Borg nurse call system was installed in the basement 2009 serving three restrooms. This system shall be replaced.

A Dukane system was installed in Primary Care (exact date unknown) that shall be replaced under this project.

There are restrooms on Pharmacy and X-Ray (both on Ground floor of hospital), installation dates unknown. These systems will be replaced.

A Rauland Borg nurse call system was installed on Ward 1 East Building 12 in 2006, approximately 50 stations. This system shall be replaced.

There is a stand-alone nurse call system on the first floor North Wing (Eye and Audiology clinics). This system will be replaced.

There is one restroom located in the Dental wing (South wing of the first floor of the hospital) that is interfaced with the 1 East nurse call system.

A Rauland Borg system was installed on the 2 North in 2007. This system shall be replaced.

A nurse call system was installed on the second-floor South wing around 1997. At the time this ward was intended as an in-patient unit. This majority of this system has been removed, only bathrooms are still on the system. This system will be replaced.

The overhead paging system is a Dukane system. There are four Dukane master control panels located in the Building 2 Electrical Room, Building 12 IT Room, Building 18 Boiler Plant and Building 43. These panels will be replaced under the project.

The following is a list of overhead paging zones and areas that will be replaced per the contract drawings.

ZONE	BLDG #	TYPE	SECTION	SERVICE
01	12	HOSPITAL	WARD 1-NORTH	NURSING
01	12	HOSPITAL	WARD 1-EAST	NURSING
01	12	HOSPITAL	WARD 2-SOUTH	NURSING
01	12	HOSPITAL	WARD 3-NORTH	NURSING
02	12	HOSPITAL	AREA 3-SOUTH	BIOMED
02	12	HOSPITAL	AREA 4 th FLOOR	LABORATORY
02	12	HOSPITAL	AREA 1-SOUTH	DENTAL
02	12	HOSPITAL	GROUND NORTH	RADIOLOGY
02	12	HOSPITAL	BASEMENT	REHAB MEDICINE
02	12	HOSPITAL	HALL BASEMENT	MAIL ROOM AREA
02	12	HOSPITAL	S.P.S.	S.P.S.
02	53	EDUC	53	EDUCATION
02	53	EDUCAT.	53 BASEMENT	EDUCATION
02	53	EDUCAT.	53 GROUND	EDUCATION
02	53	EDUCAT.	53 FIRST	EDUCATION
02	53	EDUCAT.	53 FIRST	EDUCATION
02	43	LAUNDRY	LAUNDRY	EMS
02	2	DOM	EMS	EMS
02	65	IT	IT	IT
02	DOM	DOM	ARCADE	DOM LOWER LEVEL
03	12	HOSPITAL	LOBBY	MEDICAL SERVICE
03	12	HOSPITAL	CANTEEN	CANTEEN SERVICE
03	12	HOSPITAL	GROUND EAST	PRIMARY CARE
03	12	HOSPITAL	GROUND SOUTH	PHARMACY
03	12	HOSPITAL	LOADING DOCK	OUTSIDE
04	12	HOSPITAL	SURGERY	SURGERY
05	DOM	ALL	UPPER FLOORS	LIVING QUARTERS
05	2	DOM	DINING ROOM	DOM DINING ROOM
05	2	DOM	SATP	SATP/PSYCHIATRY
06	3	DOM	BASEMENT	VOLUNTARY SVC.
06	7	DOM	BASEMENT	ARTS and CRAFTS
06	8	DOM	BASEMENT	STORAGE
07	11	DOM	CALL CENTER	CALL CENTER
07	11	DOM	AUDITORIUM	AUDITORIUM
08	5	DOM	CANTEEN	CANTEEN

09	14	BUILDING	ENGINEERING	ENGINEERING
09	14 SEC.	BUILDING	ENGINEERING	ENGINEERING
09	10	DOM	ELECTRIC SHOP	ENGINEERING
09	13	BUILDING	PLUMBING SHOP	ENGINEERING
09	13	BUILDING	PAINT SHOP	ENGINEERING
09	17	BUILDING	EQUIP. SHOP	ENGINEERING
09	18	BUILDING	BOILER PLANT	BOILER PLANT
09	A/B	BUILDING	CARPENTAR	ENGINEERING
09	66	BUILDING	FIRE/POLICE	FIRE/POLICE
09	30	BUILDING	TRANSPORT.	ENGINEERING
10	1	DOM	DIRECTOR	DIRECTOR
10	1	DOM	CHIEF OF STAFF	CHIEF OF STAFF
10	1	DOM	UNKNOWN	UNKNOWN
10	1	DOM	PSYCHOLOGY	PSYCHOLOGY
10	1	DOM	PSYCHIATRY	PSYCHIATRY
10	1	DOM	UNKNOWN	UNKNOWN
10	1	DOM	H.R.	H.R.
10	1	DOM	DOM FIELROOM	DOM FILEROOM
10	1	DOM	DOM CLINIC	DOM CLINIC
10	1	DOM	DOM SERVICE	DOM SERVICE
10	1	DOM	UNKNOWN	UNKNOWN
10	1	DOM	QUAL. ASS.	QUAL. ASS.
11	4	DOM	BASEMENT	CALL CENTER
11	4	DOM	BASEMENT	CALL CENTER
11	6	DOM	BASEMENT	WAREHOSUE
11	9	DOM	CHAPEL	CHAPEL

2.3. Scope of Construction: Replace Hot Springs Nurse Call and Overhead Paging Systems shall consist of replacement of the existing nurse call system and overhead paging system at the Hot Springs facility.

2.4. Performance Period: The contractor shall complete the work required under this SOW in 270 calendar days or less from date of Notice to Proceed (NTP), unless otherwise directed by the Contracting Officer (CO). If the contractor proposes an earlier completion date, and the Government accepts the contractor's proposal, the contractor's proposed completion date shall prevail.

2.5. Type of Contract: Firm-Fixed-Price Task Order contract.

3. Contract Award Meeting

3.1. The contractor shall not commence performance on the tasks in this SOW until the Contracting Officer (CO) has conducted a pre-construction meeting or has advised

the contractor that a kickoff meeting is waived.

4. General Requirements

- 4.1. This project shall have dedicated on site superintendent managing the construction effort, IAW FAR Clause 52.236-6.
- 4.2. For every task, the contractor shall identify in writing all necessary subtasks (if any), associated costs by task, along with associated sub-milestone dates. The contractor's subtask structure shall be reflected in the technical proposal and detailed work plan.
- 4.3. All written deliverables shall be phrased in layperson language. Statistical and other technical terminology shall not be used without providing a glossary of terms.
- 4.4. Where a written milestone deliverable is required in draft form, the VA will complete their review of the draft deliverable within 14 calendar days from the date of receipt. The contractor shall have 14 calendar days to deliver the final deliverable from date of receipt of the Government's comments, unless otherwise specifically outlined in the Government's response.

5. Specific Mandatory Tasks and Associated Deliverables

- 5.1. **Task One:** After Notice to Proceed (NTP) is issued, the contractor shall provide a detailed work plan for the VA project team, which presents the contractor's plan for completing the task order. The contractor's plan shall be responsive with this SOW and describe, in further detail, the approach to be used for each aspect of the task order as defined here. Shop drawings fully describing components to be installed shall be submitted for review and acceptance.
- 5.2. The contractor is expected to keep a complete set of official drawings on the construction site where any/all red lines are recorded. This official red lined drawing set is to be handed in at the completion of the project for the A/E to provide a complete set of as-built drawings.
- 5.3. **Deliverable One:** A detailed work plan and briefing. Shop drawings fully describing all components and work products.
- 5.4. **Task Two:** Repair various roofs according to the construction documents, specifications, and drawings.

6. Environmental

- 6.1. Wherever feasible, the project will incorporate "green" environmental principles. These include recycling of materials and design of systems for energy conservation.
- 6.2. All materials that are recycled shall be logged and the log shall be provided to the COR.

7. Changes to Scope of Work

- 7.1. Any changes to this SOW shall be authorized and approved only through written correspondence from the CO. A copy of each change will be kept in a project folder

along with all other products of the project. Costs incurred by the contractor through the actions of parties other than the CO shall be borne by the contractor.

8. Confidentiality and Nondisclosure

8.1. It is agreed that:

- The preliminary and final deliverables, all associated working papers, and other material deemed relevant by VA and generated by the contractor in the performance of this task order, are the exclusive property of the U.S. Government and shall be submitted to the CO at the conclusion of the task order.
- The CO will be the sole authorized official to release, verbally or in writing, any data, draft deliverables, final deliverables, or any other written or printed materials pertaining to this task order. No information shall be released by the contractor. Any request for information relating to this task order, presented to the contractor, shall be submitted to the CO for response.
- Press releases, marketing material, or any other printed or electronic documentation related to this project, shall not be publicized without the written approval of the CO.

9. Training, Security and NARA Requirements

- 9.1.** Contractor Training check if required: All contractors on-site shall complete required training. Each contractor is required to print, review, and sign the attached TMS 20939 document. Contract owner/supervisor must send signed TMS 20939 documents to the contract COR, Doug Sprinkle, (605) 745-7259.
- 9.2.** 6500.6 Appendix C Security and NARA PRIVACY-HIPAA CLAUSE: All contractors on-site shall read and comply with attached 6500.6 Appendix C Security and NARA PRIVACY-HIPAA CLAUSE documents.
- 9.3.** Any contractor that is required to be on site must take TMS Training 20939 and those certificates must be sent to the COR prior any work starting.

End of Statement of Work